

Endeavor PTO Meeting

August 19, 2014 7pm Endeavor Elementary School Library

Attendees:

Board Members: Ann McGuire (PTO Coordinator), Christina Chenier (Treasurer), Jennie Hodges (Secretary) & Matt Quada (School Principal)

Teachers: Redmond, Hall, Borowiak

Parents: 7 parents

Meeting was called to order at 7:05pm

Agenda items:

Introductions - Presented by Ann McGuire

We went around the room and quickly introduced ourselves.

Clean up the School Day – Presented by Ann McGuire

Ann just went over the details of our clean up the school day to be held at 1pm on Saturday Aug. 23rd. Melissa Vigh is in charge of the event. Fliers were passed out at registration and the information was also put on our website and Facebook page. Those attending were asked to bring their own shovels and gloves. The school will provide trash bags. Jennie Hodges was able to get Meijer to donate the water and Gatorade which Christina will be picking up and getting to Melissa's house before Saturday. Jennie was also able to get a gift card from Home Depot. Christina is going to purchase mums from Home Depot and get those to Melissa as well. Jennie is getting 5 mums donated from Horrocks which she will pick up on Friday and get to Melissa on Saturday morning.

Mr. Quada said that the mulch for the playgrounds would be delivered on Friday or Saturday so if people wanted to help spread the mulch on Saturday they were welcome to. So we'll be picking up trash, pulling weeds, planting mums, and moving mulch.

Finally, Brooke had asked anyone with a cooler to bring it to the clean up day for her to use for ice cream for Open House the following week. Coolers would have to stay with Brooke until the night of Aug. 27.

Open House – Presented by Ann McGuire

Ann finalized the plans for Open House. From 5:30-6pm, families are encouraged to come and have ice cream (free of charge, while supplies last) outside of the school. Jennie will be placing the order for ice cream with Gordon Food Service on Mon. Aug. 25th and Brooke will be picking up the ice cream on Aug. 27th. The Kentwood Fire Department and the Police Department will be stopping by during the ice cream social to say “hi” to the families. At 6pm, the school will open. The main lobby will have a table for the Kentwood Library, free giveaways from PTO Today and a table promoting Box Tops. The class lists will be posted in the hallways by the cafeteria and gym. Jennie will be in that main hallway covering the Box Top table and greeting. Ann will be working the lower EL hallway directing traffic. Michelle McCloud will be working in the upper EL hallway directing traffic and Christina will be

floating between both hallways helping to direct traffic. Conference sign-ups will be set up in the Gym. We have volunteers signed up to help but could use some more. Also, we'd like to have the computer lab open to have parents fill out a short form with their email address so we can contact them in the future. We will also be taking school supply donations – a box will be set up in the main lobby. Teachers will no longer be required to wear their SOAR t-shirts to Open House. We will not be selling t-shirts that evening so there is no need to promote them and many of the teachers wanted to dress up and make a nice first impression.

Other Items – Presented by Ann McGuire

Fund Raiser: Our first fund raiser, Enjoy the City Coupon Books, will start on September 8th. Ann will attend a staff meeting to answer any questions the teachers might have. Our first official PTO meeting will take place on Sept. 9th so we can answer any questions the parents might have that night. Things will pretty much run as they did last year. The board members will check in orders daily and fill them as quickly as possible.

Movie Night: Our first movie night will be on Sept. 19th. The movie to be shown has not yet official been decided on. A second movie night may be added in November.

Conference Meals: This year for conference meals, we'd like to purchase a lunch meal for the second day (the “long” day) for the teachers and then still ask parents to bring in items to provide two dinners. This wouldn't change what we'd be asking of our volunteer parents, but we'd be adding a budget item to provide some variety on that long day and breaking up the food into two different meals.

Remind.com: Ann has an account set up for the PTO if you want to receive messages from her reminding you of upcoming events. You can either text @endeavorp to (703)991-7192 or you can email endeavorp@mail.remind.com and receive email reminders.

Google Volunteer Form: Ann is working on a volunteer form similar to what was handed out last year but she wants to streamline it so parents can let us know what time of day they are available then from there we can tell which events they might be able to work.

Room Parent: Ann has asked the teachers to go back to the former way of finding a room parent. This means the teachers will go about the task themselves, however, they may contact Ann if they are having trouble finding a room parent for their classroom. Ann has offered to help.

Finally, it was suggested by one of the attending parents, that maybe we try another fund raiser at a restaurant. She had suggested Old Chicago and implied that she had connections. It was discussed that these type of fund raisers had not been very successful in the past but that we could certainly consider looking into it again sometime in the future.

Meeting Adjourned at 8:10pm

Next Meeting is on September 9 at 7pm. Child care will be provided at this meeting.